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Hoop Layout and the Splitting Guide

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Open a New File

- Select File > Open.
- Select File > Save As.
- Navigate to the file where the design will be saved. Name the File **Pillow Case 1** and *Save*.



Select a Hoop

- Right click on the Show Hoop icon.
- Make sure Display Hoop is checked.
- Select artista 400 X 150 MEGA— Auto Split Machines from the choices of hoops.

Note: Only one hoop style may be used per design.

- Click on the Grid tab and make sure Snap to Grid is checked.
- Make sure Show Grid is checked.

Create a Placement Line for the Edge of the Pillow Cuff

- Select the Open Object Tool.
- Left click on a horizontal grid line intersection.
- Move the cursor straight down and left click on another horizontal grid space. The line can be any length.
- Select enter to activate the stitches.
- Select Esc to deactivate the tool.
- Select Arrange/Start and End.

Note: When the cursor is placed at a grid intersection, the horizontal and the vertical line turn red.

- Set the Start Needle Position at the First Stitch of the Design.
- Set the End Needle Position at the Last Stitch of the Design.
- Select OK.
- Select the placement line > Open *Object Properties*.
- Select the General tab.
- Change the height of the line to 1066 mm, the length of the pillow case cuff > Click on Apply.
- Deselect the line.



Insert a Design File

- Select File > Insert Design
- Navigate to My Computer/C: My Designs Embroidery Software 6: Borders.
- Scroll to NX 986.ART60 > Click on Open.
- Right Click on Rotate 45° CCW / CW two times.
- Select the Zoom Box and scroll or draw a bounding box around the design.
- Right click on the Show Hoop icon > Uncheck Show Grid.

Enlarge the Design

- Select the Border design > Open *Object Properties*.
- Select the General tab.
- Place a check mark by Proportional Scaling and change the width to 250%.
 Click OK.
- Click OK.
- Select the design and move to the top of the placement line and position 2 grids squares to the left of the placement line.
- Select *File/Save As* > Pillow Case 2 and Save.
- Select the *Zoom tool* and right click on the screen two times to zoom out. Hit Esc.





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Create the Border Design

- Select the design.
- Select Mirror-Merge Vertical from the Arrange Tool Bar.
- Use the Zoom Box to view placement.
- Left click to place the new design into position.
- With designs still selected > Select the Mirror-Merge Vertical.
- Use the Zoom Box to view placement.
- Left click to place the new design into position.
- From Color Film > Right Click on the second Color block and from the popup menu > Select Group.
- Select Edit > Select All > From the Arrange Tool Bar select Align Centers (Horizontal).
- Click on the screen away from the design.
- Show All > Use the scroll on the mouse to view up close.
- Select *File/Save As* > **Pillow Case 3** > Save > Export everything.

Multi-Hoop the Border Design

Click on Show All.

- Select Hoop Layout mode.
- Move the first hoop to the top the design

 this will be the first section of the design to stitch out.
- Click on Add a Hoop > move the hoop directly below the first hoop and allow the hoops to overlap.

- Click on Add a Hoop> move the third hoop into position below
- the second hoop and allow hoops to overlap.
- Notice that the vertical line is black because it is one object. This object must be split.



Split the Object



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 Select the Splitting Guide Tool and digitize a line across the vertical line with two left clicks in one of the hoop overlap areas.



- Enter to activate the split.
- Repeat in the second overlap area. The line should turn green.
- Once the splitting guides are drawn, calculate the number of hoopings.
- Select Calculate Hoopings.
- The software calculates 3 hoopings for this design.



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- Send the Design to the Machine
 - Return to Embroidery Canvas mode.
 - Save the design.
 - Select No to Export everything in one file.
 - Click on the Write to Machine icon. The design will be split automatically into separate files.



- You may preview the stitching sequence by clicking on each file to see what part of the design stitches with each hooping.
- Click on Send Now and choose the machine of your choice.

Print Templates

- Select File/Print Preview.
- Select Options and make sure Hooping Sequence is checked.
- Notice that the hoops are printed and color coded for stitch sequence.



• Click Close.

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